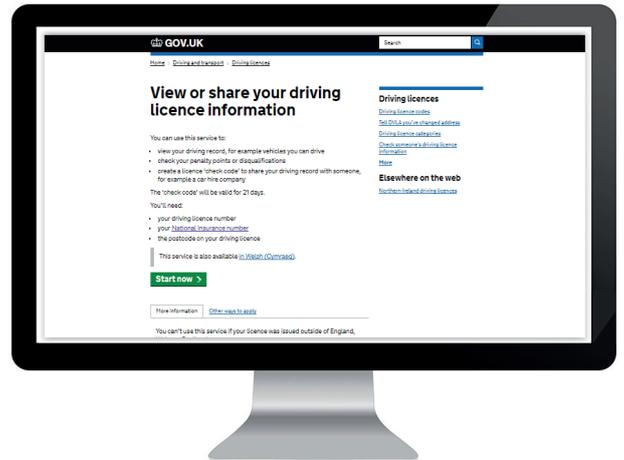
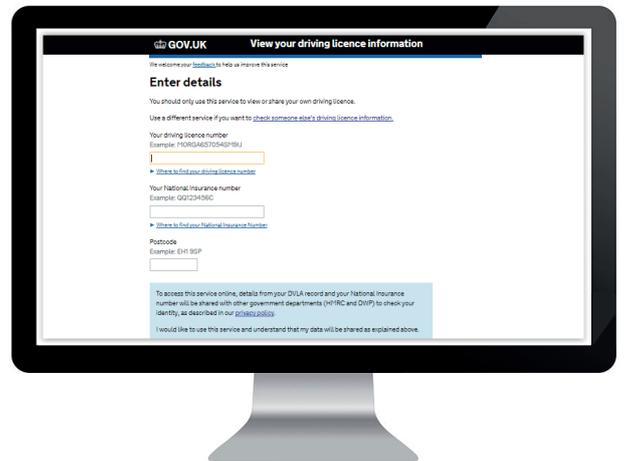


A guide to obtaining your DVLA check code - continued

Once you have all this information to hand, go to the website <http://www.gov.uk/view-driving-licence> and click on the  button

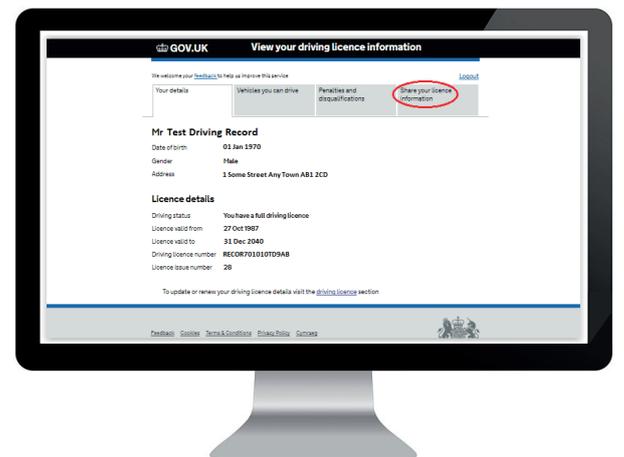


Enter the relevant **Driving Licence** and **National Insurance** numbers along with your **Post Code** in the boxes provided on the website.



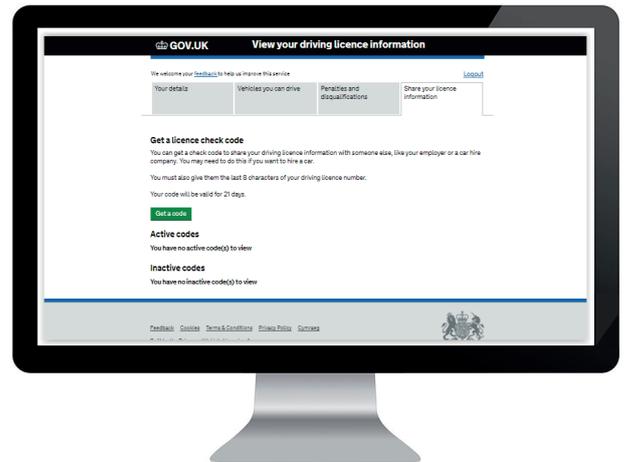
Then **tick the box** in the blue agreement area to accept the terms of use of the website, and then click the  button.

At the top right of the screen, select the grey box called **"Share your licence information"**



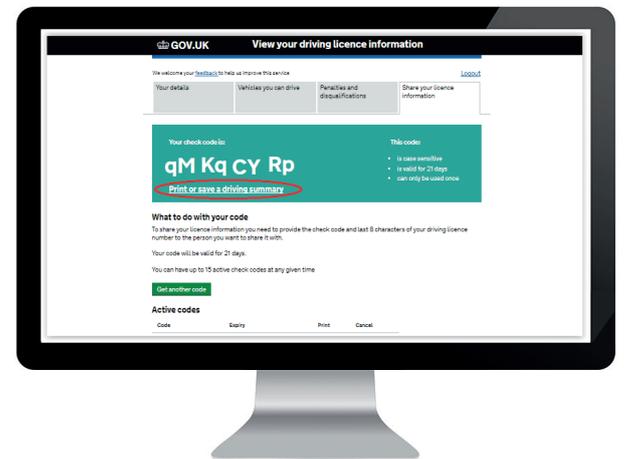
A guide to obtaining your DVLA check code - continued

Click on the [Get a code](#) button to generate a new unique Check Code



The code will now be displayed on screen for you.

Click on the “Print or save a driving summary” link below the code to download a pdf copy that you can email to us, or email us the code and last 8 characters of your driving licence number.



IMPORTANT: If emailing the code directly to us, please be aware that **the code is case sensitive like a password**, so we need to know what letters are capitals and which are lowercase. Please ensure that it is provided to us exactly as it is shown on the DVLA web page.

When sending us the check code, please ensure that you also include the last 8 characters of your driving licence.